

AGENDA  
Thursday, November 15, 2012  
6:30-8:00pm  
Lake County Office of Education, Kesey Room  
1152 S Main Street, Lakeport

1152 South Main Street, \* Lakeport, CA 95453 \* 707-262-4161 Ph \* 707-263-0197 FX

[www.lakecountychildcareplanning.com](http://www.lakecountychildcareplanning.com)



CALL TO ORDER: Co-Chair

Sign in attendance sheet reminder

INTRODUCTIONS/ANNOUNCEMENTS/CORRESPONDENCE

ADDITIONS TO THE AGENDA

**PUBLIC EXPRESSION:** The Lake County Child Care Planning Council welcomes public expression. Comments are limited to matters under the jurisdiction of the Planning Council that do not appear elsewhere on the agenda. Comments shall be limited to three (3) minutes per person and ten (10) minutes per topic. Council action on such items is not allowed.

APPROVAL OF MINUTES: October 18, 2012

PROGRAM UPDATES

**BUSINESS:**

Renewal Membership Application  
Master Plan Action Items

**PROGRAM REPORTS:**

Steps to Quality  
Coordinator's Report

**UPCOMING MEETINGS, EVENTS and ACTIVITIES:**

CSEFEL Teaching Pyramid, Module 1: Building Relationships and Creating Supportive Environments #2—November 17; 9:00am; North Coast Opportunities, Lakeport

CPIN Early Steps to Reading Success #1—November 29; 5:00pm; Lake County Office of Education, Lakeport

Steps to Quality CLASS Learning Community—December 6; 6:30pm; Lake County Office of Education, Lakeport

CSEFEL Teaching Pyramid, Module 1: Building Relationships and Creating Supportive Environments #3—December 8; 9:00am; North Coast Opportunities, Lakeport

CPIN Health—December 20; 10:00am; Hance Education Center, 1510 Argonaut Road, Lakeport

Music in the Early Childhood Program—January 8; 6:30pm; Lake County Office of Education, Lakeport

**NEXT MEETING:**

January 17, 2013; 6:30-8:00pm; Yuba College Clear Lake Campus, 15880 Dam Rd Extension, Clearlake

The mission of the Lake County Child Care Planning Council is to promote quality child care through community assessment, advocacy, resource development, and collaboration with other organizations.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Member Discussion. 6) Vote. 7) Chair Announces the Result.  
What to do in the Event of a Conflict: 1) Disclose the existence of the conflict. 2) Preferably, disclose the nature of the conflict. 3) Abstain from discussion of or attempting to influence the decision. 4) Abstain from voting. 5) Preferably, physically leave the discussion table during consideration of the decision, so that it is obvious you are not participating. 6) Preferably, ensure that the disclosure and abstention are reflected in the minutes.