



# Lake County Child Care Planning Council

P.O. Box 627  
Lower Lake, CA 95457  
707/994-4795 • 707/994-7948 FAX

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## Lake County Child Care Planning Council

### Meeting Minutes

October 21, 2009, 10:00a.m.

LCOE Kesey Room

1152 S Main St, Lakeport

- **Call To Order:** 10:07 a.m.; Laurie Daly, Co-Chair
- **Introductions:**  
Present: Laurie Daly\*, Brandy Perry, Jamie Castaldo, Joy Dwinell, Lorelee Ivory, Nina Marino, Chris Thomas\*, Katrina McDonnell\*, Conan McKay, Catherine McKay, Cheryl Graves, Shelly Mascari, Joann Matz\*  
\*Denotes voting member  
Members Absent: Cindy Adams, Christine Bartholomew, Julie Blevins, Bonnie Bonnett, Racheal Breeze-Harmon, Louise Garrison, Kim Gentle, Ester Gould, Gina Griffin, Vicki Hays, Elaine Robinson, Joy Swartz, Michele Tarry, Tracie Thill
- **Announcements/Correspondence:**  
Child Development Training Consortium funds for permit applications may be ending in November.
- **Additions to the Agenda:**  
None
- **Public Expression:**  
None
- **Approval of Minutes:**  
No Quorum
- **Resource Library:**  
Three items from the Resource Library were shared including: *Understanding Difficult Behavior*, a DVD from the *Reframing Discipline* series; *Raising Your Spirited Child* by Mary Sheedy Kurcinka; and *Last Child in the Woods* by Richard Louv.
- **Business:**
  - **Needs Assessment Survey:**  
Shelly shared two options for updating the Needs Assessment this year. Since the census data will be the same, one option is to update the assessment with a 10% growth estimate from the Department of Finance. The second option is to update the assessment with current local data collected from a variety of surveys. Council consensus was to update the Needs Assessment with the locally collected data. Shelly has created a draft agency survey to assess how other agencies are using the Needs Assessment. This survey will be emailed out as well as made available online for input. Shelly will work on collaborating with the school districts to get parent input.
  - **Quality Statement:**  
Shelly has created a new, broader quality statement based on the child care policy platform integrating elements of the previous statement. Members were asked to



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- review the draft and email any comments or suggestions to Shelly. A discussion and vote will be held on the quality statement at the November meeting.
- **Program Reports:**
    - **Mentor Program and Learning House:**

Licensing is visiting the new Learning House center today. A list of Lake County mentors was shared. Discussion was held on the similarities and differences between the Mendocino and Yuba programs. Also discussed were the requirements of the Mentor Teacher and Mentor Director programs as well as the incentives for participating in both of the programs. Many teachers are lacking the adult supervision class necessary for upgrading their permit and participating in the program. Conan McCay indicated that there are funds available to offer a stipend for an instructor to teach this class.
    - **Steps to Leadership:**

Joann reviewed the binder and materials that all Steps to Leadership program participants receive. Representatives from all sectors of the child care community are involved in the program. Upcoming Steps to Leadership trainings were shared.
    - **CPIN:**

Nina shared fliers for upcoming CPIN trainings as well as materials for the new professional development program designed by the Center on the Social and Emotional Foundations for Early Learning (CSEFEL). Goals, foundations, partners, resources and a Teaching Pyramid for the program were shared.
    - **NCO Alternative Payment:**

Joy gave an overview of the Alternative Payment program including qualifications, program types, and allowable activities. Applications and fliers for the program were shared.
    - **Coordinator's Report:**

Shelly gave a legislative update including AB595, AB1368 and a food program bill. A short discussion was held on the food program including challenges of the program. Food program brochures were shared. Shelly attended a presentation on the Early Learning Quality Improvement System (ELQIS). California will be applying for a federal Early Learning Challenge grant to either develop or implement the ELQIS. California is one of thirty states working on a quality rating system. ELQIS will be applicable to all child care programs including center-based and family child care. Support for all program types will be available, though funding support will be limited to licensed programs serving children from birth to five years. Notes were provided from the meeting Shelly attended. Shelly gave a demonstration of the child care map. A draft form to be mailed to licensed programs for inclusion on the map was shared. Discussion was held on additions/changes to the form. Shelly is putting together a collaborative for reprinting of the Family Resource Guide, which will take place in April. Shelly presented a brochure for the Lake County Agency Network presentation to the Board of Supervisors and asked for council input on any missing data. Shelly highlighted a few of the upcoming Steps to Leadership trainings



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including *A Living Lake County Resource Guide; Steps to Leadership & Success for the ECE Professional;* and *Effective Communication for the ECE Professional.*

- **Upcoming Meetings:**

- MCAH: Second Thursday of the month; 8:30am; Mendo Lake Credit Union
- First 5: October 28, 2009; 1:30pm; Lake County Career Center, Lakeport
- Navigating the Child Development Permit Matrix (Steps to Leadership); November 10, 2009; 6:00pm
- Fundraising Opportunities Fair (Steps to Leadership): November 14, 2009; 10:00am-1:00pm
- Preschool English Learners: Principles and Practices to Promote Language and Literacy (CPIN and Steps to Leadership); November 14, 2009; 8:30am-4:00pm; MCOE River Room, Ukiah
- Ready to Write: Writing for Preschoolers (CPIN and Steps to Leadership); November 18, 2009; 3:30-6:30pm; LCOE Kesey Room, Lakeport

- **Next LPC Meeting:** November 19, 2009; 6:30-8:00pm; Yuba College Room 603; 15880 Dam Road Extension, Clearlake

Meeting adjourned at 11:39am