



# Lake County Child Care Planning Council

1152 S Main Street  
Lakeport, CA 95453  
707/262-4162 • 707/263-0197 FAX

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## Lake County Child Care Planning Council Meeting Minutes

October 20, 2011, 6:30p.m.  
Yuba College  
15880 Dam Rd Ext, Clearlake

- **Call To Order:** 6:42p.m.; Laurie Daly, Co-Chair
- **Introductions:**  
Present: Brandy Perry, Gloria Bradford\*, Rachael Jorgenson, Shirley Littleton, Kim Gentle\*, Bonnie Bonnett\*, Gina Griffin\*, Lesa Serrano, Christine Bartholomew\*, Laurie Daly\*, Shelly Mascari, Cheryl Graves  
\*Denotes voting member  
Members Absent: Cindy Adams, Louise Garrison, Sara Brucker, Vicki Hays, Mary Prather, Joann Matz
- **Announcements/Correspondence:**  
Information about local Halloween activities was shared including a haunted forest in Hidden Valley and a festival on Cobb.
- **Additions to the Agenda:**  
None
- **Public Expression:**  
None
- **Approval of Minutes:**  
Gloria moved to approve the September meeting minutes; Gina seconded. Christine, Laurie and Kim abstained. Motion carried.
- **Program Updates:**  
Laurie will be starting a local ECE advisory committee to gain feedback on what classes and trainings are needed in Lake County. Discussion was held about holding the advisory committee meetings twice per year prior to, or during a portion of the LPC meetings. Tonight "Lights on Afterschool" is taking place at the afterschool programs to raise awareness on the importance of, and number of children in afterschool care. Different activities are happening at the afterschool sites in connection with the Big Read such as art, poetry and music. Most of the LCOE preschool programs are full; however there are some openings at the East Lake site. There are openings in the Early Head Start home-based program which serves families county-wide. Head Start will be having a resource fair for families at Upper Lake Elementary School on October 26 from 4:00-5:30pm. The number of referrals at NCO/RCCC has been low over the past few months. Easter Seals Child Find has been averaging 10-15 assessments per month and is collaborating with Early Head Start on intakes for families. Next week is lead poisoning prevention week with the theme "Wash Away the Lead."
- **Business:**
  - Membership Applications:  
Membership applications including a renewal for Gina Griffin and voting membership applications for Cassandra Johnson and Brandy Perry were reviewed. Bonnie moved to approve the applications for membership; Gloria seconded. Motion carried.
  - Needs Assessment:



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A new format for the Needs Assessment has been released by the State. Shelly and Karen MacDougall have been working together to complete the new form, which will be submitted to the State in early November. Discussion was held about creating an additional Needs Assessment document similar to the previous version. Advantages of having the additional document were shared as well as a draft table of contents and an example from Contra Costa County. A committee for the Needs Assessment will be convened after all data has been collected. Shelly shared a handout on LPC mandates. Work on the Master Plan update will begin in February.

- **Strategic Planning:**

Results of the Strategic Planning survey were shared. Discussion was held about partnering with other agencies on some of the upcoming projects as well as members taking a larger role. A signup sheet was passed around for the following workgroups: ECE Awards Program, Website, Transitional Kindergarten, DSS Collaborative, Family Resource Guide, and Media/Outreach. Current progress on each project was shared. Project workgroup discussion will be added to future agendas based on requests and chronological importance. There will a membership workshop prior to the November meeting beginning at 5:30pm.

- **Next LPC Meeting:** November 17, 2011; 6:30pm; Lake County Office of Education, Lakeport

Bonnie moved to adjourn the meeting at 7:57pm; Gina seconded. Meeting adjourned.