

**Lake County Child Care Planning Council  
Meeting Minutes**

October 15, 2015 3:30 p.m.  
LCOE Technology Lab, Lakeport

- **Call To Order:** 3:38 pm Sara brucker, Co-chair
- **Revisions to Agenda** None
- **Introductions:**
  - Members Present: Gloria Bradford\*, Mary Prather\*, Angela Cuellar\*, Rosario Morris\*, Sara Brucker\*, Laurie Daly\*, Gina Griffin\*, Jami White, Tom Jordan, Laurie Allen (\*Denotes voting member)
  - Members Absent: Tavi Grainger, Brandy Perry\*, Marta Fuller Cindy Adams\*, Bonnie Bonnett\*, Kim Gentle\*, Cassandra Johnson\*, Jamie Castaldo\*, Elaine Robinson
  - Guests: Brock Falkenberg, April Lieferman, Karen Stanis, Cynthia Jimenez
- **Announcements:** Sara brucker will be starting non-denominational spiritual classes on Saturdays for children.
- **Additions to Agenda:** LPC Coordinator line item. Motion to approve new agenda by Mary Prather, second by Angela Cuellar, Motion carried.
- **Public Expression:** None
- **Approval of Minutes:** Gloria Bradford moved to accept the minutes of the August 27<sup>th</sup> meeting. Brandy Perry seconded. Motion carried. Abstaining: Laurie Daly, Angela Cuellar.
- **Program Updates:**
  - Mary Prather – Easter Seals opened is hiring an Early Interventionist for Lakeport. BA degree required. See website for details.
  - Dr. Laurie Daly – Yuba College. Dr. Daly is creating a Children’s Center in the Yuba College library. She has donations from multiple sources but is in need for furniture. \$6110 has been raised to date and she is looking for an additional \$1000. She is accepting donations.
  - Cindy Adams – LCOE Child Development. Middletown Preschool has returned to a normal routine but is operating at 50% enrollment. Afterschool from Sacramento came to see the sites affected by the valley fire and brought items for the programs. Books are still needed (Dr. Daly offered to supply books). Humbolt is coming with supplies. Food distribution in Middletown had resumed. Afterschool program has 7 positions open for new hires.
  - Rosario Morris announced that Brandman University has begun a Masters Program in ECE.
  - Angela Cuellar - Migrant Head Start will be closing October 22 for the season. Recruitment for 3 Infant/Toddler positions will be opening in February (no BA required). They may be opening a Center Director position at that time.
  - Kim Gentle – Early Head Start is full in Lakeport and Clearlake with waiting lists. They are looking for a home based family advocate, 40 hour position.
  - Gloria Bradford shared that NCO has openings
- **Business:**
  - LPC Coordinator – Laurie Allen has resigned the position. Brock Falkenberg opened discussion with the council for recommendations to fill the position. Discussion included combining the current QRIS Coordinator position advertised with the LCP Coordinator position.
  - CSPP QRIS Block Grant – The funding letter has been received. Additional implementation of the grant will occur when a new coordinator is in place.
  - F5 IMPACT Grant. The Phase 1 Base Layer Funding granted. Phase 2 application is due December 11. Laurie Allen requested a motion to ask Karen MacDougal to write the grant. Rosario Morris moved to hire Karen MacDougal to write the F5IMPACT Grant. Second by Laurie Daly. Motion carried.
  - Valley Fire Impact Updates: Cindy Adams (see program updates also). Three LCOE Child Development employees lost their homes: Angel Coppa (Lower Lake Preschool), Maria Montanez (Middletown Preschool) and Jade Holling (Burns Valley Preschool). Brandy Perry reported that Lisa



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Meador's Sugar Pine Preschool was lost. One additional exempt provider lost their home; 6 FCCH were evacuated but have reopened. Information about other potential programs affected is still being gathered. Rosario Morris suggested that cards be send from the LPC to those affected. Rosario will gather the cards and bring to LPC.

- LPC Meeting schedule 2015-2016. Brandy Perry moved to accept the proposed 2015-2016 LPC meeting schedule. Second by Mary Prather. Motion carried.
- QCC Conference: As part of the S2Q program, and to bring in QRIS we are restarting the Quality Care Conference on February 20, 2016. Save The Date!
- **Program Reports:**
  - Steps to Quality - Rosario Morris : Rosario presented current numbers and status of the S2Q participants and yearly requirements.
  - Coordinators Report: (see attached)
- **Upcoming Events, Meeting and Activities**
  - Next Meeting November 19, 2015, 6:30 pm, Yuba College Clear Lake Room 904

Rosario Morris moved to adjourn meeting, Angela Cuellar seconded, moved to adjourn the meeting at 5:20 pm

DRAFT

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**Lake County Child Care Planning Council  
Meeting Schedule 2015/2016**

DATE	TIME	PLACE
September 24, 2015	11:00	Postponed
October 15, 2015	3:30-5:00	Lakeport
November 19, 2015	6:30-8:00	Clearlake Room 904
December		No Meeting
January 21, 2016	3:30-5:00	Lakeport
February 18, 2016	3:30-5:00	Lakeport
March 17, 2016	3:30-5:00	Clearlake Room 904
April 21, 2016	6:30 - 8:00	Lakeport
May 6, 2016	6:30 -	ECE AWARDS
June 16, 2016	3:30-5:00	Lakeport



CONSORTIUM Minutes  
Thursday, August 27, 2015  
11:00 a.m.  
Lake County Office of Education, BOARD Room  
1152 S Main Street, Lakeport

Lake County Child Care Planning Council  
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#### INTRODUCTIONS:

Members present :Kim Gentle, Mary Prather, Tom Jordan, Cindy Adams, Rosario Morris, Lisa Bady, Gloria Bradford, Laurie Allen. Guest: Hyechong Froschl

#### BUSINESS:

- 2014/2015 Program Report (see attached) presented
- 15/16 Program Overview
  - Final year funding: CARES Plus grant is ending June 2016 to be replaced with F5IMPACT Grant (QRIS)  
Brandy Perry noted that FCCH were not recruited, materials to be sent to her for mailing to her list.
  - Advising Strategy - All advisors will be paired with participants in a single year to all advisor to focus on one set of requirements
  - Quality Care Counts (QCC) Conference is the Third Year Participants Project. To be held at Yuba College on February 20th. Third year participants will plan event and conduct breakout sessions. Conference will have a CLASS focus.
  - Curriculum Fair—Second Year Participant project. Each participant will create an activity with a CLASS focus and will have it displayed at the QCC Conference.
  - Core Changes—All core stipends have been set at \$500.00
  - Website Update—The S2Q website has been prepared for the new year with the new participant information uploaded. The S2Q website is being duplicated to be used for a QRIS database website.
  - What would make our program remarkable?

#### QRIS Integration

Blended P.D.

Seamless transition from S2Q to S2QRIS