



# Lake County Child Care Planning Council

P.O. Box 627  
Lower Lake, CA 95457  
707/994-4795 • 707/994-7948 FAX

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## Lake County Child Care Planning Council Meeting Minutes

November 18, 2010, 6:30p.m.

Yuba College Room 701

15880 Dam Rd Ext., Clearlake

- **Call To Order:** 6:35p.m.; Laurie Daly, Co-Chair
- **Introductions:**  
Present: Shelly Mascari, Joy Swartz\*, Corrine Rourke, Cheryl Graves, Christine Bartholomew\*, Shirley Littleton, Mary Prather, Bonnie Bonnett\*, Sara Brucker\*, Stefanie Parker, Laurie Daly\*, Savannah Wells, Kim Gentle\*, Jami Kollenborn, Scott Herring, Rachael Jorgenson  
\*Denotes voting member  
Members Absent: Racheal Breeze-Harmon, Vicki Hays, Cindy Adams, Louise Garrison, Gina Griffin, Chris Thomas
- **Announcements/Correspondence:**  
Angela Russ will be the keynote speaker at the January 29 Winter Workshop to be held at Ukiah High School. Focus of the Winter Workshop will be music and movement, with additional breakout sessions. The Redwood Empire AEYC is seeking new members; please contact Mary Prather for information. The next Redwood Empire AEYC meeting will be held in January.
- **Additions to the Agenda:**  
None
- **Public Expression:**  
None
- **Approval of Minutes:**  
Joann moved to approve the October meeting minutes; Christine seconded the motion. Laurie abstained. Motion carried.
- **Program Updates:**  
The Learning House has an opening for a Spanish-speaking staff member. Stage 3 Child Care has been reinstated until January 1. Reserves are being swept by the State. LCOE is looking at necessary changes.
- **Business:**
  - Scott Herring, Northern California Child Care Advocate, Community Care Licensing – Presentation: Scott Herring, the Northern California Child Care Advocate with Community Care Licensing presented on his role with Community Care Licensing; staffing at community care licensing; and prioritization of community care licensing responsibilities. Contact information for Scott as well and community care licensing was shared. Registration is available at the Community Care Licensing website to receive email updates on new developments, directions, etc., [www.cclcd.ca.gov](http://www.cclcd.ca.gov).
  - Membership Applications:



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Mary Prather and Gloria Bradford, both current advisory members, have applied for voting membership. Sara moved to approve the application of Mary; Joy seconded. Motion carried. Kim moved to approve the application of Gloria; Joann seconded. Motion carried.

- Annual Self-Evaluation:  
Copies of the annual self-evaluation form were shared and reviewed. Members were asked to indicate areas of compliance and non-compliance.
- Mission Statement:  
Shelly drafted and read a revised mission statement based on Ed. Code mandates. Joy moved to adopt the revised mission statement; Sara seconded. Motion carried.
- Workgroup Outline:  
A workgroup outline was shared with the following items listed: Steps to Leadership, ECE Award Program, Lake County Cares for Our Kids Advocacy, Needs Assessment, and the Family Resource Guide. A sign-up sheet was passed around for members to volunteer for specific events. Members were asked to add any additional suggestions.
- Advocacy Walk/Art Festival:  
Katrina Hickey and Lorelee Ivory will be the leads for the north and southshore advocacy activities. The boy die cut was damaged last year and will need to be replaced. Donations were accepted toward the new die cut. Mary will be the lead for the paper doll project, with assistance from Joann. Shelly will be sending a monthly eNewsletter following each meeting with resources and a meeting recap. Further discussion on the advocacy events and paper doll project will be held in January. This year's Week of the Young Child will be April 10-16.
- Review of Retreat Action Plan:  
A review was given of the retreat action plan including 2010/2011 priorities. Handouts with detailed plans were shared.
- Award Program Fundraising Materials/Budget:  
To continue the Award Program this year, a commitment of at least \$4000 will need to be received by January 1. Shelly has created fundraising materials that were handed out, and are available on the LPC website. Ideas for this year's Award Dinner were shared.
- Parent Resource Materials Project:  
Shirley Littleton reported on the need for quick resources on common issues that could easily be shared with parents. Suggestions were made for a number of sources that provide such materials. Shirley will share her findings in January.
- **Program Reports:**
  - Steps to Leadership:  
Shelly and Joann have met with nearly all Steps to Leadership participants. Forty-nine participants remain in the program. The Curriculum Fair was held November 17 with 30 participants in attendance. A flyer for Lights Action Camera, to be held in January was shared.
  - Coordinator's Report:  
The CCCCA has hired a lobbyist and letters are being sent to legislators in support of LPCs. Shelly will be drafting a letter for Lake County to present at the January meeting. Shelly is discussing the



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possibility of a preschool-age CATCH training with the Health Leadership Network. The CARES Plus RFP has been released. More information will be available at the next Steps to Leadership workgroup meeting. Future workgroup meetings will be scheduled for 5:00pm, prior to regular LPC meetings.

- **Next LPC Meeting:** January 20, 2011; 6:30-8:00pm; LCOE Kesey Room, Lakeport

Bonnie moved to adjourn the meeting at 8:07pm; Christine seconded. Meeting adjourned.