

**Lake County Child Care Planning Council
Meeting Minutes**

November 17, 2011, 6:30p.m.

Lake County Office of Education

1152 S Main Street, Lakeport

- **Call To Order:** 6:45p.m.; Mary Prather
- **Introductions:**
Present: Lesa Serrano, Rachael Jorgenson, Mary Prather*, Sara Brucker*, Angela Cuellar, Rosario Morris, Cassandra Johnson*, Katie Mansell, Kim Gentle*, Bonnie Bonnett*, Christine Bartholomew*, Cheryl Graves, Shelly Mascari, Phil Mascari, Al Dempsey
*Denotes voting member
Members Absent: Cindy Adams, Louise Garrison, Vicki Hays, Joann Matz, Laurie Daly, Gina Griffin
- **Approval of Chair:**
Sara moved that Mary chair the meeting as Laurie and Gina were unable to attend; Christine seconded. Motion carried.
- **Announcements/Correspondence:**
None
- **Additions to the Agenda:**
None
- **Public Expression:**
A suggestion was made to run monthly LPC newspaper articles related to child care. Topic suggestions were shared as well as requirements for running a series of articles. A goal was set to have three articles ready for submission by December 1. Linda's Hallmark is having a pajama drive for foster children December 3. Customers who bring a donation between 9:30am and 3:30pm will be given a 25% discount; those who bring a donation while wearing their pajamas will receive a 30% discount. Shelly will be singing with the Lake County Symphony December 18 at the Soper Reese Theatre in Lakeport.
- **Approval of Minutes:**
Kim moved to approve the October meeting minutes; Bonnie seconded. Sara abstained. Motion carried.
- **Presentation:**
Al Dempsey from Pacific Union College presented on the programs offered in Lake County including Early Childhood Education and Business Management. A description was given of the current programs and possible future changes including online classes. Contact information, pamphlets, and application packets were shared.
- **Resource Library Highlight:**
The Pre-K CLASS Manual was highlighted and is available for checkout through the LPC Resource Library.
- **Program Updates:**
Current enrollment and staff changes were shared for Yuba College's Child Development program. Migrant Head Start is currently closed and will be reopening in June. Staff openings for Migrant Head Start will be announced in February. Easter Seals is coordinating with Early Head Start to provide services for families that aren't meeting Easter Seals' eligibility requirements. Easter Seals currently has an opening for a 30-hour per week administrative

assistant. Ty's Blues and Food is holding a toy drive and will be hosting the annual Christmas party for Lake County's foster children.

- **Business:**
 - **Membership Applications:**
Time was allowed for review of the following applications for membership: New Voting – Rosario Morris; Renewal Voting - Cindy, Vicki, and Kim; Advisory - Rachael Jorgenson and Angela Cuellar; General - Lesa Serrano. Cassandra moved to approve the applications for membership; Sara seconded the motion. Kim abstained. Motion carried.
 - **Master Plan:**
Members were asked to review the master plan prior to the January meeting when further discussion will be held. Shelly will email a link to the master plan and provide copies of the new needs assessment at the January meeting.
 - **Workgroup Recruitment:**
A sign-up sheet was passed around for workgroup volunteers. Workgroup discussions will be held at 5:30 prior to regular meetings as needed.
 - **ECE Award Program:**
The ECE Award Program has been tentatively scheduled for May 4. Discussion was held on revisions to the nomination process, as well as theme and different recognitions to be held throughout the evening. Suggestions were made to further promote the ECE award program to centers and families. Shelly will bring a revised nomination form to the January meeting.
 - **Transitional Kindergarten:**
Shelly has been invited to convene a countywide transitional kindergarten consortium. An overview of transitional kindergarten was given. Discussion is being held for a late January summit. The LPC will be developing some marketing materials for transitional kindergarten.
- **Program Reports:**
 - **Steps to Leadership:**
There are approximately 45 participants in Steps to Quality. The website was shared as well as dates that have been added for additional CPIN trainings.
 - **Coordinator's Report:**
Shelly shared a handout with the Coordinator's report.
- **Next LPC Meeting:** January 19, 2012; 6:30pm; Yuba Community College, Clearlake

Cassandra moved to adjourn the meeting at 8:06pm; Bonnie seconded. Meeting adjourned.