

**Lake County Child Care Planning Council
Meeting Minutes**

November 9, 2017 3:30-5:00

Lake County Campus of Woodland Community College Room 901
Clearlake, CA

- **Call To Order:** 3:40pm, Gloria Bradford, Co-Chair
- **Introductions:**
Members Present: Mary Prather, Gloria Bradford, Megan McDonald, Laurie Daly, Angel Coppa, Sara Brucker
Guests: Carla Ritz, Gina Lyle-Griffin, Carol Butzbach
- **Announcements:** Opportunity to become a Trainer of Trainers for DRDP training is going to be held in Bakersfield, if anyone is interested.
Gina shared about Lead week, Great American Smoke Out is November 16th
Carla from First 5 shared that she would be attending the 0-3 conference and sharing what she learns.
- **Additions to Agenda:** None
- **Public Expression:** None
- **Approval of Minutes:** Megan motioned to approve minutes, Angel second it, in favor 4 3 abstained
- **Business:**
 - QRIS – Moving forward with rating LCOE sites by late November.
 - LPC Self Evaluation approval-Sara motioned to approve, Laurie second it, all in favor, motioned was moved.
 - New Member vote-Gina Lyle-Griffin-Laurie motioned to approve, Mary second it, all in favor, motioned approved new member.
- **Program Reports:**
 - QRIS-Rating is in progress.
 - Easter Seals is looking for more Interventionists
 - Katrina from Big Valley is looking to host a professional development day in February
 - Gloria with NCO Head Start-looking for a cook and an Aide for Lakeport and Upper Lake sites.
 - Megan from LCOE shared that assessments are done.
- **Upcoming Events, Meeting and Activities**
 - January 10, 2018 – CPIN How To Talk to Parents When You Have a Concern-KUSD McClung Rm
 - January 11, 2018 –LPC meeting Kesey Room LCOE
 - March 3, 2018 Quality Care Counts Conference-Lake County Campus of Woodland Community College

Meeting was adjourned at 4:32pm by Sara Brucker