

**Lake County Child Care Planning Council
Meeting Minutes**

February 16, 2012, 6:30p.m.
Lake County Office of Education
1152 S Main Street, Lakeport

- **Call To Order:** 6:34p.m.; Gina Griffin, Co-chair
- **Introductions:**
Present: Louise Garrison*, Rachael Jorgenson, Mary Prather*, Brandy Perry*, Gloria Bradford*, Angela Cuellar, Wally Holbrook, Joy Swartz, Christine Bartholomew*, Shelly Mascari, Cheryl Graves, Gina Griffin*, Bonnie Bonnett*
*Denotes voting member
Members Absent: Sara Brucker, Cassandra Johnson, Laurie Daly, Kim Gentle, Rosario Morris, Cindy Adams, Joann Matz, Vicki Hays,
- **Announcements/Correspondence:**
None
- **Additions to the Agenda:**
None
- **Public Expression:**
None
- **Approval of Minutes:**
Mary moved to approve the January meeting minutes; Gloria seconded. Louise and Christine abstained. Motion carried.
- **Resource Library Highlight:**
The Ooey Goey Handbook by Lisa Murphy was highlighted.
- **Program Updates:**
E-Center Migrant Head Start will be open this year June 6 through November 16. Openings for staff are listed at ecenter.org. Head Start programs will be closing in May. Openings for staff are listed on the NCO website as well as in the newspaper. Easter Seals is collaborating with Mother-Wise to offer Nurturing Touch infant massage. NCO is looking for a south shore office building, and is seeing a reduction in the number of providers wishing to become licensed. An afternoon LCOE preschool program has been added in Lakeport and will be open through the end of this year. Flyers were handed out for "Building a Productive Workforce and Strong Economy from Birth." A live stream of the presentation will be shown at the Taylor Observatory March 8.
- **Business:**
 - Needs Assessment:
Shelly is waiting on final edits to the Needs Assessment. Revisions will be presented at the March meeting.
 - E-Center Support Letter:
Angela Cuellar has requested a letter of support for the reauthorization of Migrant Head Start. Copies of her letter were handed out for review. Louise moved to approve a letter of support of behalf of the planning council as a support of E-Center Migrant Head Start; Christine seconded. Motion carried.
 - Renewal Membership Application:
Bonnie Bonnett has submitted a renewal membership application. Christine moved to approve the application; Brandy seconded. Motion carried.

- ECE Award Program:
Nomination forms, signs, and a sample press release were handed out. An online version of the nomination form is available on the planning council website. Elements of the award program were discussed including entertainment, individual program recognition, and theme. Suggestions for nomination committee members were requested. Potential presenters were discussed as well as suggestions for recognition of community partners including health care providers. Copies of sponsorship materials were distributed.
- Master Plan - Desired Result #1:
Copies of Desired Result #1 were shared and time was allowed for review. Discussion followed with suggestions for revision including measurable implementation strategies, a vision of what it will look like when the goals are achieved, and a summary section. Consensus was to keep the current content of Desired Result #1 and restructure/rework some of the language. Further review and revisions to the implementation strategies will take place during the annual retreat.
- **Program Reports:**
 - Steps to Leadership:
First 5 is requesting April 2012 enrollment for 2012/2013 Component D participants. Shelly will be contacting potential candidates. Infant/toddler providers will be eligible for Component D during the 2012/2013 program year.
 - Coordinator's Report:
Wally and Shelly met with Carol Huchingson at DSS regarding the potential impacts to child care with the proposed budget revisions. Mary and Shelly are working on a distribution plan for the paper dolls. Shelly shared a draft poster for the April advocacy activities.
- **Next LPC Meeting:** March 15, 2012; 6:30pm; Yuba College, 15880 Dam Rd Ext., Clearlake

Louise moved to adjourn the meeting at 7:58pm; Bonnie seconded. Meeting adjourned.