

**Lake County Child Care Planning Council
Meeting Minutes**

March 15, 2012, 6:30p.m.
Yuba College Clear Lake Campus
15880 Dam Rd Ext, Clearlake

- **Call To Order:** 6:40p.m.; Laurie Daly, Co-chair
- **Introductions:**
Present: Mary Prather*, Cindy Adams*, Rosario Morris*, Christine Bartholomew*, Rachael Jorgenson, Shirley Littleton, Cassandra Johnson*, Laurie Daly*, Sara Brucker*, Angela Cuellar, Cheryl Graves, Shelly Mascari
*Denotes voting member
Members Absent: Louise Garrison, Bonnie Bonnett, Kim Gentle, Gina Griffin, Joann Matz, Gloria Bradford, Vicki Hays, Brandy Perry
- **Announcements/Correspondence:**
None
- **Additions to the Agenda:**
The following items were added to the agenda: Budget Update; Steps to Leadership Program Report; and an upcoming workshop, CPIN Talking with Parents When You Have a Concern. Christine moved to approve the agenda additions; Mary seconded. Motion carried.
- **Public Expression:**
None
- **Approval of Minutes:**
Christine moved to approve the February meeting minutes; Mary seconded. Cindy, Sara, Cassandra, Rosario, and Laurie abstained. Motion carried.
- **Resource Library Highlight:**
Stick Your Neck Out: A Street-Smart Guide to Creating Change in Your Community and Beyond was highlighted.
- **Program Updates:**
Staff openings at Migrant Head Start including qualifications were reviewed as well as details about the upcoming program year. Easter Seals has hired an administrative assistant who will be starting March 26. LCOE has opened a second preschool program in Lakeport serving 16 families. Classroom Safari will be visiting Burns Valley Preschool. Yuba's Child Development Center will be running a summer kindergarten readiness program and has openings for children. Infant/Toddler courses will be offered this summer on site through Mendocino College, and online through Yuba College. ECE Administration will be offered fall 2012 at Yuba College.
- **Business:**
 - Master Plan – Desired Result #2:
Desired Result #2 from the Master Plan was reviewed. Suggestions for revision included an increased focus on opportunities and resources for early childhood educators. Further revision and discussion will take place at the retreat.
 - Retreat Planning:
Retreat planning discussion was tabled until the April meeting. Shelly will send out a survey with possible dates.
 - Award Program – Review of nominee interview questions:
A volunteer sign-up sheet was passed around for the award program. Nomination questions were reviewed; No changes were made.

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- Needs Assessment:
Further review of portions of the Needs Assessment was requested. The Needs Assessment will be added to the April agenda.
- April Events:
The April advocacy events are listed on the LCOE website including forms and flyers. Paper dolls have been distributed throughout the county. Volunteers were requested for the LPC booth at the Children's Festival.
- Budget Update:
Sara presented on proposed budget changes and potential impacts to early care and education programs.
- **Program Reports:**
 - Steps to Leadership:
Coaching for Steps to Quality Component D is going well. Recruitment for the next program year is beginning. The second hand smoke training component of Steps to Quality is available to all providers including those who are not participating in S2Q. Please contact Shelly if interested in this training.
 - Coordinator's Report:
A handout with the Coordinator's report was shared.
- **Next LPC Meeting:** April 19, 2012; 6:30pm; Yuba College, 15880 Dam Rd Ext., Clearlake (*Kesey Room unavailable*)

Cassandra moved to adjourn the meeting at 8:03pm; Christine seconded. Meeting adjourned.