



# Lake County Child Care Planning Council

P.O. Box 627  
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## Lake County Child Care Planning Council Meeting Minutes April 16, 2009, 6:30p.m. LCOE Kesey Room 1152 S Main St, Lakeport

- **Call To Order:** 6:34pm; Gina Griffin, Co-Chair
- **Introductions:**
  - Present: Christine Bartholomew\*, Racheal Breeze-Harmon\*, Vicki Hays\*, Brandy Perry, Gina Griffin\*, Kim Gentle\*, Laurie Daly\*, Cheryl Graves, Shelly Mascari, Joann Matz\*
  - \*Denotes voting member
  - Members Absent: Cindy Adams, Julie Blevins, Bonnie Bonnett, Louise Garrison, Ester Gould, Katrina McDonnell, Elaine Robinson, Joy Swartz, Michele Tarry, Tracie Thill, Chris Thomas
- **Announcements/Correspondence:**
  - None
- **Additions to the Agenda:**
  - Vicki moved to add discussion of a letter of support for expansion of The Learning House to the agenda; Joann seconded the motion. Christine abstained. Motion carried.
- **Public Expression:**
  - Racheal Breeze-Harmon was commended for the quality of her child care center.
- **Approval of Minutes:**
  - Due to the number of abstentions, the vote to approve the March minutes was postponed until the June meeting.
- **Resource Library:**
  - Three items were highlighted from the LPC's Resource Library.
- **Presentation:**
  - Barbara Thompson from CPS presented on child abuse awareness and prevention. Mandating reporting was reviewed including reporting procedures and forms. Bookmarks from Healthy Start and the LPC were shared with information on reporting child abuse. Recent statistics were shared including an increase in reports of abuse with the current economic conditions as well as foster care statistics. The Differential Response program was discussed including collaboration with other agencies and processes of the strength-based program. Budget cuts and associated issues were discussed and a period for questions and answers was allowed.
- **Business:**
  - Early Care and Education Matrix:



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Additions continue to be made to the matrix with a target completion date for the end of June. Suggestions on the format can be sent to Shelly or Cheryl. Plans for future updates were discussed.

- **Quality Statement:**  
Shelly has created a draft quality statement based on received suggestions. Volunteers are needed to draft the three individual sections of the statement. A handout of the draft statement was shared and discussed. Volunteers were asked to email section drafts to Shelly by May 30, 2009.
- **AB212 Plan:**  
The AB212 plan has been redesigned for 2009/2010. The “Steps to Leadership” program has been designed as a comprehensive leadership institute for child care providers throughout the county. Handouts on the new program design were shared and discussed including stipend levels and training opportunities. A workgroup will meet to discuss training and workshop dates, topics and program rules.
- **ECE Awards Program/Provider Appreciation Night:**  
Plans are proceeding well for the award dinner. A volunteer sign-up sheet was passed around. Donations are still needed.
- **Letter of Support for Learning House Expansion:**  
Estimated additions with the expansion of The Learning House were shared. Zip code priorities were discussed in terms of area needs. Shelly will look into what other counties do with requests for support and draft a letter including zip code priority data. Further discussion will be held at the June meeting.
- **Program Reports:**
  - **Coordinator’s Report:**  
Shelly’s hours will be increasing for 2009/2010. Preliminary plans for the retreat were discussed. A tentative date of August 7<sup>th</sup> was set with plans for a half-day retreat.
- **Upcoming Meetings:**
  - MCAH: Second Thursday of the month; 8:30am; Mendo Lake Credit Union
  - First 5: April 22, 2009; 1:30pm; Lake County Career Center, Lakeport
  - Healthy Start/Children’s Council: May 20, 2009; 11:00-12:30/1:00-2:00; LCOE Kesey Room, Lakeport
- **Next LPC Meeting: Friday, May 8, 2009; 6:00pm; Provider Appreciation Night; Moore Family Winery, 11990 Bottle Rock Road, Kelseyville**

Rachel moved to adjourn the meeting at 8:24pm; Kim seconded the motion. Meeting adjourned.