



# Lake County Child Care Planning Council

P.O. Box 627  
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## Lake County Child Care Planning Council Meeting Minutes

June 16, 2011, 6:30p.m.  
Lake County Office of Education  
1152 S Main Street, Lakeport

- **Call To Order:** 7:00p.m.; Gina Griffin, Co-Chair
- **Introductions:**  
Present: Loralee Ivory, Angela Cuellar, Elaine Robinson, Sara Brucker\*, Christine Petersen, Rachael Jorgenson, Robin Edwards, Lesa Serrano, Jami Kollenborn, Katie Mansell, Gloria Bradford\*, Joann Matz\*, Hyechong Froschl, Mary Prather\*, Katrina Hickey, Joy Swartz, Cindy Adams\*, Rosario Morris, Louise Garrison\*, Kim Gentle\*, Shelly Mascari, Cheryl Graves  
\*Denotes voting member  
Members Absent: Bonnie Bonnett, Racheal Breeze-Harmon, Laurie Daly, Vicki Hays
- **Announcements/Correspondence:**  
Announcements were made for staff openings at Lake FRC, Head Start Meadowbrook and LCOE. There is an upcoming Hospice Bereavement Camp for families July 25-27 at Saratoga Springs.
- **Additions to the Agenda:**  
None
- **Public Expression:**  
None
- **Approval of Minutes:**  
Sara moved to approve the March meeting minutes; Gloria seconded. Motion carried. Cindy moved to approve the April meetings minutes; Joann seconded. Motion carried.
- **Resource Library Highlights:**  
A binder of resources for special needs was highlighted. An announcement was made that the laminator will be temporarily out of service.
- **Program Updates:**  
The Learning House is looking for a donation of a double-wide mobile home for their infant program. Head Start will be undergoing some program changes in the upcoming year, though no definitive decisions have been made. Families are currently being recruited for all Lake County Head Start sites. SB72 will affect many CalWORKS families and includes payment rate changes for exempt providers and reduced child care coverage for 11 and 12 year olds. Furloughs will begin July 1 at NCO. Migrant Head Start has openings for substitutes. Some funding may be in jeopardy for Migrant Head Start due to regulations on qualifying families. Lake FRC is currently recruiting 0-3 year olds for their program. Some Lake FRC programs will be closing July 1 due to loss of grant funding. The Family Child Care Association is tentatively scheduled to meet next month. The last LCOE program closes tomorrow for the summer. Many fall ASES programs are full and have waiting lists. Three Easter Seals staff members have been trained in infant massage. The REAEYC retreat is being planned for the end of July. There is an opening for a REAEYC member at large; Mary is running for the vice president



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position. Rosario and Shelly are working together on the Family Resource Guide. Flyers were shared with information and resource guide sponsorship opportunities.

- **Business:**

- Membership Application:

Membership applications will be voted on in August.

- 2011-2012 Steps to Leadership Overview:

Shelly gave an overview of the Steps to Leadership program for next year. Booklets were shared that detailed stipend levels, step requirements, program components, participation expectations, and advisor requirements. The program will be almost entirely web-based. Changes between the previous program and the new program were reviewed.

- Preschool Collaborative:

A packet was shared for review regarding collaboration with the Department of Social Services. Members were asked to review for discussion at the upcoming retreat.

- Catch Training:

Materials have been donated for a preschool Catch training during the upcoming year. A description of Catch was shared. Consensus was to hold the Catch training as early as possible in the upcoming year.

- Retreat:

The 2011/2012 planning retreat will be held in late September.

- **Program Reports:**

- Steps to Leadership:

Shelly gave an end-of-year update on the Steps to Leadership program including total professional growth hours, total units, and program completion rates.

- Coordinator's Report:

Shelly will be out of the office from July 18 through mid August. New contact information was given for the LPC office. Last year's annual retreat goals were reviewed and thank yous were extended to members for their increased contributions to this year's council activities.

- **Next LPC Meeting:** August 18, 2011; 6:30pm; LCOE Kesey Room, Lakeport

Louise moved to adjourn the meeting at 8:19pm; Cindy seconded. Meeting adjourned.