

**Lake County Child Care Planning Council  
Meeting Minutes**

June 21, 2012, 6:30p.m.

Lake County Office of Education  
1152 S Main Street, Lakeport

- **Call To Order:** 6:42p.m.; Gina Griffin, Co-chair
- **Introductions:**

Present: Angela Cuellar, Mary Prather\*, Rachael Jorgenson, Lisa Bady, Sara Brucker\*, Cindy Adams\*, Brandy Perry\*, Gloria Bradford\*, Gina Griffin\*, Laurie Daly\*, Cheryl Graves, Shelly Mascari

\*Denotes voting member

Members Absent: Louise Garrison, Christine Bartholomew, Kim Gentle, Rosario Morris, Joann Matz, Vicki Hays, Cassandra Johnson, Bonnie Bonnett
- **Announcements/Correspondence:**

None
- **Additions to the Agenda:**

None
- **Public Expression:**

None
- **Approval of Minutes:**

Sara moved to approve the April meeting minutes; Gloria seconded. Cindy and Gina abstained. Motion carried.
- **Resource Library Highlight:**

*Places for Childhoods: Making Quality Happen in the Real World* was highlighted.
- **Program Updates:**

Migrant Head Start's program year began on June 6. Openings are still available for children in the Migrant Head Start program. Ukiah's Early Head Start program has closed. Staff openings for Lake County Head Start programs were shared. NCO/RCCC's southshore office will be relocating July 16. All of LCOE's preschool programs have closed for the 2011-12 school year. LCOE is beginning with enrollments for 2012-13. The Learning House has openings for substitute teachers. Possible changes to the CalWORKS program were shared. Easter Seals has moved into their new location on Parallel Drive and are now able to do ASQ screenings on site. The Yuba College Clear Lake Campus ECE department will be moving into a new classroom on July 5.
- **Business:**
  - Master Plan Desired Result #4:

Copies of Desired Result #4 were handed out. "The importance of the child care industry is promoted throughout Lake County" was discussed as a potential change.
  - Strategic Retreat Planning:

The retreat has been scheduled for July 30 from 10am-3pm at the Tallman Hotel in Upper Lake. Discussion was held and suggestions were made for a retreat facilitator. Shelly will follow up on the suggestions and email the results. The retreat agenda will include finalizing revisions to the Master Plan, prioritizing activities for next year, and discussion of next year's meeting schedule.
  - Award Dinner Debrief:

Photos were shared as well as comments from this year's award dinner. Many enjoyed the theme and photo booth from this year's event.

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- Steps to Leadership – 2012-13 Program and Workshop Discussions  
Eligibility requirements will remain the same for next year’s participants. Information has not been released yet on requirements for year 2 participation. Handouts were shared with proposed requirements, component information, a year-at-a-glance calendar, changes to the advising portion of the program, and potential professional growth offerings. The idea of peer mentors for component D participants was discussed. Additional proposed changes include an orientation at the beginning of the program year in a computer lab to assist with orientation to the online components. Shelly has collaborated with Lake FRC on a Five Protective Factors grant that if received, will require several local workshops to be included to the professional growth options for Steps to Leadership participants. Suggestions were made for additional professional growth topics next year including music, mathematics, father involvement, literature, and social emotional learning. Brandy will look into specifics for the UC Davis training series.
- **Program Reports:**
  - Coordinator’s Report:  
Shelly provided handouts with detail on the Five Protective Factors as well as budget updates. Additionally, Shelly wrote for a voter registration grant, which, if received will be used to purchase a booth, and space at the Lake County Fair. A workshop or discussion groups on Transitional Kindergarten will be held next year.
- **Next Meeting:** July 30, 2012; 10am; Strategic Planning Retreat; The Tallman Hotel, 9550 Main Street, Upper Lake

Cindy moved to adjourn the meeting at 8:07pm; Mary seconded. Meeting adjourned.