

**Lake County Child Care Planning Council
Meeting Minutes**

August 16, 2012, 6:30p.m.
Lake County Office of Education
1152 S Main Street, Lakeport

- **Call To Order:** 6:40p.m.; Gina Griffin, Co-chair
- **Introductions:**
Present: Christine Bartholomew*, Michele Dibble, Gloria Bradford*, Rosario Morris*, Kim Gentle*, Angela Cuellar, Sara Brucker*, Gina Griffin*, Shelly Mascari, Cheryl Graves, Jean Bartholomew
*Denotes voting member
Members Absent: Louise Garrison, Cassandra Johnson, Bonnie Bonnett, Laurie Daly, Mary Prather, Cindy Adams, Joann Matz, Brandy Perry
- **Approval of Revised Agenda:**
Christine moved to approve the revised agenda; Gloria seconded. Motion carried.
- **Announcements/Correspondence:**
Lake Family Resource Center has staff openings for a teacher and a teacher's aide. Both positions require infant/toddler units.
- **Additions to the Agenda:**
None
- **Public Expression:**
None
- **Approval of Minutes:**
Approval of the June meeting minutes will be added to the September meeting agenda.
- **Program Updates:**
Changes to LCOE's preschool programs include the closure of the East Lake site, and a reduction in the number of afternoon spaces at the Lower Lake site. Mendocino County's Head Start program has been reduced by thirty-two spaces.
- **Business:**
 - Meeting Schedule:
A tentative 2012-13 meeting schedule was handed out. Discussion was held on meeting times and location. The September meeting was tentatively scheduled for the 27th at 2:00pm at the Hance Education Center.
 - Chair Nominations:
Gloria and Sara were nominated for the Co-Chair positions. A vote will be held at the September meeting.
 - Californians for the Support of Early Education (CSEE) Grant:
The LPC has received a \$2000 CSEE grant. Kim and Gina will participate on the grant committee. Focus of the grant will be on voter registration for families and child care providers.
 - Membership:
A membership roster was handed out. Vicky has resigned her voting membership. There are currently openings in all membership categories with the exception of Community Representative.
 - Mendocino Scholarships:

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Discussion was held about unused scholarships at Mendocino College that were awarded as part of the ECE Awards. Consensus was to communicate with the recipients of the awards to find out whether they intend to use the award, or wished to return it to be used for future award programs.

- **Program Reports:**

- Steps to Quality:

- Promotional flyers for the 2012-13 Steps to Quality program were shared. Shelly will be advising all participants this year. A tentative list of professional growth offerings for the year was handed out. Sara is looking into some additional local trainings for infant toddler providers that will be Component A eligible. Approximately 50 applications have been received to date. Additional resources for participants this year will include computer lab trainings on the online components.

- Coordinator's Report:

- Shelly provided a printed Coordinator's report as well as an outline on the 0-8 Initiative. Copies have been ordered of *The Element: How Finding Your Passion Changes Everything*, as suggested at the retreat. Marymount College will be opening a campus in Lake County at the Lucerne Castle in fall 2013. Programs will include Liberal Arts with an ECE Emphasis.

- **Master Plan – Continuation of Retreat Discussion/Planning:**

- Ideas that were generated at the retreat for each Desired Result were reviewed and prioritized. Shelly will compile the identified priority items and present the list at the September meeting for a vote.

Next Meeting: September 27, 2012; 2:00-3:30pm; Hance Education Center, 1510 Argonaut Road, Lakeport

Gloria moved to adjourn the meeting at 8:13pm; Christine seconded. Meeting adjourned.