

**Lake County Child Care Planning Council
Meeting Minutes**

August 21, 2014 6:30 p.m.
LCOE Kesey Room, Lakeport

- **Call To Order:** 6:40 pm Gina Griffin, Voting Member
- **Motion to accept Gina Griffin as Chair:** Louise Garrison moved to accept Gina Griffin as Chair, Second by Mary Prather. Motion Carried.
- **Revisions to Agenda**
None.
- **Introductions:**
Members Present: Gloria Bradford*(via phone), Mary Prather*, Angela Cuellar*, Gina Griffin*, Louise Garrison*, Shelly MascariBrandy Perry*, Marta Fuller, Laurie Allen
*Denotes voting member
Members Absent: Sara Brucker*, Cindy Adams*, Laurie Daly*, Kim Gentle*, Rosario Morris*, Jami White, Bonnie Bonnett*, Cassandra Johnson*, Tom Jordan, Savannah Mitchell, Jami Castaldo*, Holly Sherman, Jami White, Elaine Robinson, Tavi Grainger, Emily Prather (guest)
- **Public Expression:** None
- **Approval of Minutes:**
 - Revision to Minutes – “Gloria Bradford shared that NCO has openings listed on EdJoin” amended to “Gloria Bradford shared that NCO has openings”
 - Revision to Minutes – “Angela Cuellar shared positions open at Migrant Head Start (attached)” amended to “ Angela Cuellar shared positions open at Migrant Head Start (attached) listed on EdJoin”
 - Brandy Perry moved to accept minutes as amended, second by Mary Prather. Motion carried.
- **Program Updates:**
 - Mary Prather shared that Easter Seals has received a grant (shared with First 5). They will be opening September 2 near the WIC office focusing on Parent Engagement with their children. There will be walk-in hours.
 - Louise Garrison is booked to capacity. Child Care Providers has not been meeting – nothing to report.
 - Gina Griffin shared that the programs are doing well and expects them to be full to capacity. Attributes this to family fees being lifted. Right now they are doing future planning. They have hired new staff. They have added two new after school programs for middle school student and the are over-full.
- **Business:**
 - LPC Meeting schedule: 11 responses were received for the meeting survey. 11 of the responses selected the 3:30 time slot as their preference, continuing on the third Thursday of the month. Revised meeting schedule: Third Thursday of the month at 3:30 in September, October, November, February and March; Third Thursday of the month at 6:30 pm in January and April; May meeting will be the awards program; December is a no-meeting month. Motion by Marty Prather to accept revised meeting schedule, second by Brandy Perry. Motion carried.
 - Retreat Planning. Save the date for Thursday, October 2nd, 1pm. The focus of the meeting will be encouraging, restorative, refreshing (think massages) with less focus on strategic planning (this will be done month to month at our meetings). Suggestions for the theme, direction and activities are requested. Possible venues: Lakeport English Inn, Tasting Rooms.
 - SB837 Review (see attached)

- **Program Reports:**
 - Steps to Quality: We have 43 current pre-applications. Deadline for applicants is September 15th. Consortium meeting will be September 18th at 2pm prior to the LPC meeting.
 - Coordinators Report: (see attached) Hero Project Review and update.
- **Upcoming Events, Meeting and Activities**
 - September 10th – S2Q Orientation at Clearlake Workforce at 5:00 and 6:30
 - September 15th – S2Q Orientation at Lakeport Computer Lab at 5:00 and 6:30LPC
 - Consortium Meeting September 18th 2 pm at LCOE
 - LPC Meeting September 18th 3:30 pm LCOE
 - Retreat October 2, 1:00 pm location to be determined.

Angel Cuellar moved to adjourn meeting, Louise Garrison seconded, moved to adjourn the meeting at 7:34pm

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