



Lake County Child Care Planning Council

P.O. Box 627
Lower Lake, CA 95457
707/994-4795 • 707/994-7948 FAX

Lake County Child Care Planning Council Meeting Minutes

September 17, 2009, 6:30p.m.
Yuba College Clear Lake Campus
15880 Dam Road Ext, Clearlake

- **Call To Order:** pm; Laurie Daly, Co-Chair; 6:35pm
- **Introductions:**
Present: Cindy Adams*, Christine Bartholomew*, Michele Tarry*, Conan McKay, Gloria Bradford, Louise Garrison*, Joann Matz*, Katrina McDonnell*, Mary Prather, Bonnie Bonnett*, Laurie Daly*, Katrina Hickey, Shelly Mascari
*Denotes voting member
Members Absent: Julie Blevins, Racheal Breeze-Harmon, Kim Gentle, Ester Gould, Gina Griffin, Vicki Hays, Elaine Robinson, Joy Swartz, Tracie Thill, Chris Thomas
- **Announcements/Correspondence:**
Introduction of Mendocino College ECE Program Director: Conan McCay.
No announcements or correspondence at this time.
- **Additions to the Agenda:**
Shelly presented a revised agenda for the meeting. Christine moved we accept the revised agenda and Louise seconded the motion. Motion carried.
- **Public Expression:**
Cindy announced they had a surprise visit from Licensing and found out that online CPR classes were not acceptable to Licensing. CPR must be a hands-on class.
Joann announced there was a Health and Safety class with openings this weekend but the CPR class was full.
Discussion was held regarding some classes not providing the first aid/CPR cards after training. A reminder was given to ask about them when signing up or booking a training.
- **Approval of Minutes:**
Joann moved the minutes be approved as written. Christine seconded the motion. Motion carried with three abstentions (Laurie, Cindy and Bonnie).
- **Resource Library:**
Shelly showed a skeleton die cut for the Ellison machine. She also brought up the problem of the laminating material for the year being used up by September. New procedures are in place to track usage and cooperation is requested. Also, if anyone would like to donate laminating material please see Shelly or Cheryl.
- **Business:**
 - **Pandemic Influenza Planning:**
Shelly announced there is an H1N1 preparedness guide on the LCOE website. She also had handouts available. Discussion was held on what programs are doing to prepare for the coming flu season.
 - **Steps to Leadership Update:**
Shelly gave a quick overview of the new program that replaces the old AB212 program, and provided handouts. Many applications were received so a lottery will



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- be held to select participants. There will be many great workshops and Shelly encouraged everyone to attend even if you are not in the Steps to Leadership Program. There are some fees involved but all are very reasonable. The first workshop is October 13, and a flier will be going out next week.
- **Retreat Action Plan Review:**
Shelly presented a handout on the tasks decided on at the Retreat.
Advocacy:
Shelly will handle most of these tasks. With the Preschool for All plan, it was felt that an advisory committee would be called to develop a plan. It could be the same group that does the Needs Assessment update. Laurie, Cindy, and Katrina all agreed to serve with Shelly.
Communication/Awareness:
Items on the handout that were bolded were considered to be priorities for the year. It was thought that the Week of the Young Child would be a perfect time to do the Art Show, Walk for Quality, and the Grocery Bag art with inserts. We should start planning in December for the April event. Visiting Day at the Jail family outreach would be developed by Christine. Some of the items not bolded are already being done by Shelly. Completing the Needs Assessment was determined to be an important priority and should be worked on this year, as well as new LPC brochures because they will be needed for other parts of the yearly work plan. It was also felt that doing outreach field presentations was an important priority to focus on.
Quality:
It was felt that the Steps to Leadership Program met this priority.
 - **Program Reports:**
 - **Mendocino College Child Development Program:**
Conan McCay spoke on his desire to find out how MCC could support the southern end of Lake County. Some ideas included: LPC holding workshops on the MCC campus, MCC making units available for special topics classes, and the LPC promoting ECE classes at MCC.
 - **Easter Seals:**
Bonnie gave a presentation on early intervention through First 5 and the Child Find Program. They are using the Ages and Stages developmental Screening tool called the ASQ3. Bonnie provided handouts of the screening tool. It has been very successful as a screening tool and they are going to partner with Tribal Health Big Valley to screen all tribal children as part of a Federal Grant. Bonnie also showed three books that are an excellent resource. They are: *The Art and Practice of Home Visiting* by Ruth E. Cook and Shirley Sparks; *Developmental Parenting- A Guide for Early Childhood Practitioners* by Lori A. Roggman, Lisa K. Boyce and Mark Innocenti; and *The Home Visitor's Guidebook* by Carol S. Klass. A discussion followed on the benefits of using the ASQ3 as part of the enrollment packet and tracking tool.



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- **Head Start:**
Gloria reported on the annual Head Start report. They have received increased funding and the program is going well. They are now testing all students for lead. Katrina talked about the new curriculum provided to parents to do at home with their children.
- **Legislative Report:**
Shelly covered highlights of the Legislative Summary and pointed out items to watch.
- **Coordinator's Report:**
There is a new meeting schedule, which Shelly provided. The First 5 Mini Grant application was awarded. Shelly provided a copy of a letter she sent to program coordinators regarding the Transfer of Funds Process. Shelly is participating in the Lake County Service Providers Collaborative. They are preparing presentations for the Board of Supervisors and she asked for help from council members regarding how the budget crisis is affecting ECE programs, the colleges, etc. Cindy shared that the cut to the Latchkey Program with only two weeks notice, had a huge impact on their programs and families. The budget cuts have caused a reduction in services, and tapped into reserves.
- **Upcoming Meetings:**
 - MCAH: Second Thursday of the month; 8:30am; Mendo Lake Credit Union
 - First 5: September 23, 2009; 1:30pm; Lake County Career Center, Lakeport
 - Healthy Start/Children's Council: September 30, 2009; 11:00am; LCOE Kesey Room, Lakeport
 - Steps to Leadership Professional Development Conference: Child Find; October 13, 2009
 - The Child Care Providers Association now has a website.
- **Next LPC Meeting: Wednesday, October 21, 2009; 10:00-11:30am; LCOE Kesey Room, Lakeport**

Christine moved the meeting be adjourned. Louise seconded the motion. Motion carried.