

**Lake County Child Care Planning Council  
Meeting Minutes**

October 4, 2012, 2:00p.m.  
LCOE Hance Education Center  
1510 Argonaut Rd, Lakeport

- **Call To Order:** 2:05p.m.; Laurie Daly, Co-chair
- **Introductions:**

Present: Gloria Bradford\*, Phil Mascari, Brandy Perry\*, Kim Gentle\*, Corrine Lindgren, Michele Dibble, Lisa Fronsman, Wally Holbrook, Mary Prather\*, Lourdes Alvarez, Sara Brucker\*, Angela Cuellar, Karina Arias, Gina Griffin\*, Laurie Daly\*, Shelly Mascari, Cheryl Graves, Tom Jordan  
\*Denotes voting member

Members Absent: Louise Garrison, Cassandra Johnson, Christine Bartholomew, Bonnie Bonnett, Rosario Morris, Cindy Adams, Joann Matz
- **Announcements/Correspondence:**

RAEYC will meet this evening at Easter Seals in Lakeport.
- **Approval of Revised Agenda:**

Sara moved to approve the revised agenda; Gina seconded. Motion carried.
- **Additions to the Agenda:**

None
- **Public Expression:**

None
- **Approval of Minutes:**

Kim moved to approve the June meeting minutes; Gloria seconded. Laurie abstained. Motion carried. Gloria moved to approve the August meeting minutes; Laurie seconded. Brandy abstained. Motion carried.
- **Program Updates:**

None
- **Business:**
  - Collaborative Partnerships Discussion:

Agency representatives shared past and ongoing collaborations with the Child Care Planning Council including participation and program advising for Steps to Quality, sponsorship of and participation in the ECE Award Program and April Advocacy Events, sponsorship of the Family Resource Guide, assistance with the promotion of voter registration for child care providers and families, collaboration on conferences and professional development trainings, participation in the ECE Advisory Council, and collaboration on presentations to agencies, programs, and families. Wally Holbrook detailed focus areas for the Lake County Office of Education including collaboration and partnerships; community schools with resources for families at school sites; literacy for all ages, including the Imagination Library; and a focus on 0-8.
  - Review of 2012-2013 Desired Results Action Plan:

A draft Desired Results Action Plan, based on four new trends was reviewed. Trends include economic downturn, children with special needs, societal and environmental conditions, and recognition of the importance of child care and development. Purpose of, and intended uses for the plan were shared as well as an action item chart. Each desired result along with the action items and progress on each, were reviewed. Further discussion will be held at the next LPC meeting.
  - Master Plan Input:

[www.lakecountychildcareplanning.com](http://www.lakecountychildcareplanning.com)

Progress and ideas for the Family Resource Guide were shared, as well as additional programs for potential inclusion in the initial Imagination Library book distribution.

- Election of Co-Chairs:  
Mary moved to accept the recommendation of Gloria and Sara as Co-Chairs; Brandy seconded. Gloria and Sara abstained. Motion carried.
- Californians for the Support of Early Education (CSEE) Grant Implementation:  
The Child Care Planning Council received a grant to increase voter registration among child care providers and the families they serve. Flyers and postcards on voter registration have been distributed at the Lake County Fair, and in mailings to centers and family child care homes. A link to online voter registration is available on the LPC website.
- 2012-2013 LPC Meeting Schedule  
The LPC meeting schedule for the year was handed out. Spring semester southshore meetings will be held in the new ECE department at Yuba College beginning 2013.
- Eligibility List-County Needs Discussion:  
The LPC is required to maintain a centralized eligibility list if there is not currently one in the county. All child care programs in the county are currently maintaining their own eligibility lists. This item will be addressed at the next LPC meeting for the Annual Self-Evaluation Report.
- **Program Reports:**
  - Steps to Quality 2012-2013 Program Launch Update:  
Shelly is in the process of meeting with all Steps to Quality participants. The Steps to Quality website was shown including forms, resources, and a sample participant plan. Requirements for Year 2 participants were reviewed.
  - Coordinator's Report:  
Shelly will be attending the CA Child Care Coordinator's Conference later in the month. A local input meeting will be held October 18, prior to the next LPC meeting for the CA Comprehensive Early Learning Plan. Flyers for the input session were shared. Yuba College is in the process of holding their program review. A link to the Yuba input survey will be added to the LPC website. Flyers for an October 30 workshop, Communicating Effectively with Parents, were distributed.

**Next Meeting:** October 18, 2012; 6:30-8:00pm; Yuba College Clear Lake Campus Room 908, 15880 Dam Rd Ext, Clearlake

Sara moved to adjourn the meeting at 3:26pm; Gina seconded. Meeting adjourned.